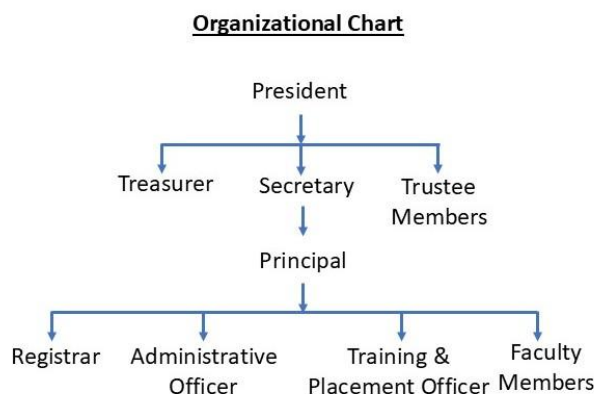1. **Name of the Institution:**
   - **Institute of Fire and Safety Engineering**
   - Vill – Brajalalchak, PO- Dakshinchak, Dist – Purba Medinipur, PIN – 721654, West Bengal Telephone: 03224 - 284548, Mobile: 9932025548, E-Mail: ifsehaldia@gmail.com

2. **Name and address of the Trust/~~Society/Company~~ and the Trustees**
   - **Sirish Chandra Foundation**
   - Vill – Brajalalchak, PO- Dakshinchak, Dist – Purba Medinipur, PIN – 721654, West Bengal Telephone: 03224 - 284548, Mobile: 9932025548, E-Mail: sirishchandrafoundation@gmail.com

3. **Name and Address of the ~~Vice-Chancellor/~~Principal/~~Director~~**
   - **Mrs. Tanusree Jana**
   - Vill – Brajalalchak, PO- Dakshinchak, Dist – Purba Medinipur, PIN – 721654, West Bengal, Mobile: 9475440497, E-Mail: tanusreejana@gmail.com

4. **Name of the affiliating University:**

   West Bengal State Council of Technical, Vocational Education & Skilled Development (WBSCTVESD)

5. **Governance**
   - Organizational chart

   - Grievance Redressal mechanism for Faculty, staff and students

     A Grievance Redressal Mechanism ensures a fair and transparent process for resolving concerns raised by faculty, staff, and students in an educational institute. A Grievance Redressal Committee (GRC) is formed, comprising senior administrators, faculty, and student representatives. Complaints can be submitted through email (ifsehaldia@gmail.com), or grievance box. The committee reviews issues related to harassment, academic concerns, workplace conflicts, and student welfare. Timely investigation and resolution are done through hearings, mediation, or policy interventions.
   - Establishment of Anti Ragging Committee : Yes
   - Establishment of Online Grievance Redressal Mechanism : by E-mail
   - Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University : NA
   - Establishment of Internal Committee (IC) : NA
   - Establishment of Committee for SC/ST : NA
   - Internal Quality Assurance Cell : NA

6. **Programmes**
   - Name of Programmes approved by AICTE : NA
   - Name of Programmes Accredited by NBA : NA
   - Status of Accreditation of the Courses : NA

- Total number of Courses : 03
- No. of Courses for which applied for Accreditation : NA
- For each Programme the following details are to be given (Preferably in Tabular form):

Sr. No.	Name	No. of Seats	Duration	Cut off marks / rank of admission during the last years
1.	Advance Diploma in Industrial Safety (ADIS)	60	1.0 Year	NA
2.	Advance Diploma in Industrial Safety (ADIS)	60	1.5 Year	NA
3.	Advance Diploma in Fire Safety Management (ADFSM)	60	1.0 Year	NA

- Fee (as approved by the state government): ADIS – Rs 60000/-, ADFSM – Rs 30000/-
- Campus placement in last year with minimum salary, maximum salary and average salary
- Name and duration of Programme (s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details, if any: NIL
  - a. Details of the Foreign University, if any: NA
  - b. Name of the University
  - c. Address
  - d. Website
  - e. Accreditation status of the University in its Home Country
  - f. Ranking of the University in the Home Country
- Nature of Collaboration : **NA**
- Conditions of Collaboration : **NA**
- Complete details of payment a student has to make to get the full benefit of Collaboration
- For each Programme Collaborated provide the following:
- Programme Focus
- Number of seats
- Admission Procedure
- Fee (as approved by the state government)
- Placement Records for last year with minimum salary, maximum salary and average salary

7. **Faculty**
   - Course/Branch wise list Faculty members:
   - Permanent Faculty: Amal Kr. Mukhopadhyay, Sumanta Chatterjee, Subarna Samanta, Shyamal Maity
   - Adjunct Faculty: Krishnendu Dolai, Pami Munian, Prasun Parua, Amit Kr Pal, Abhijit Maiti
   - Permanent Faculty: Student Ratio = 1:20

8. **Profile of ~~Vice Chancellor/Director/Principal/Faculty~~**
   - Name : Mrs. Tanusree Jana
   - Date of Birth : 1st January, 1977
   - Unique ID : NA
   - Education Qualifications: M.A.
   - Work Experience : 8 Yrs
   - Teaching : 4 Yrs
   - Research : NIL
   - Industry : NIL
   - Others : NIL
   - Area of Specialization
   - Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level

- Research guidance (Number of Students)
- No. of papers published in National/International Journals/Conferences
- Master (Completed/Ongoing)
- Ph.D. (Completed/Ongoing)
- Projects Carried out
- Patents (Filed & Granted)
- Technology Transfer
- Research Publications (No. of papers published in National/International Journals/Conferences)
- No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)

9. Fee
- No. of Fee waivers granted with amount and name of students : NIL
- Number of scholarships offered by the Institution, duration and amount : NIL

10. Admission
- Number of seats sanctioned with the year of approval : 180
- Number of Students admitted under various categories each year in the last three years: 120
- Number of applications received during last year for admission under Management Quota and number admitted: NA

11. Admission Procedure
- Mention the admission test being followed, name and address of the Test Agency/State Admission Authorities and its URL (website): Direct Admission
- Number of seats allotted to different Test Qualified candidate separately (AIEEE//JEE/ CET (State conducted test/ University tests/ CMAT)/ Association conducted test etc.): NA
- Calendar for admission against Management quota seats: NA
- Last date of request for applications: As per the Council's notice
- Last date of submission of applications: As per the Council's notice
- Dates for announcing final results: As per the Council's notice
- Release of admission list (main list and waiting list shall be announced on the same day)
- Date for acceptance by the candidate (time given shall in no case be less than 15 days)
- Last date for closing of admission: As per the Council's notice
- Starting of the Academic session: As per the Council's notice
- The waiting list shall be activated only on the expiry of date of main list: NA
- The policy of refund of the Fee, in case of withdrawal, shall be clearly notified: NA

12. Criteria and Weightages for Admission
- Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc. : NA
- Mention the minimum Level of acceptance, if any
- Mention the cut-off Levels of percentage and percentile score of the candidates in the admission test for the last three years
- Display marks scored in Test etc. and in aggregate for all candidates who were admitted

13. List of Applicants
- List of candidates whose applications have been received along with percentile/percentages core for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats (merit wise): NA

14. Results of Admission Under Management seats/Vacant seats
- Composition of selection team for admission under Management Quota: NA
- List of candidates who have been offered admission
- Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate

15. Information of Infrastructure and Other Resources Available
- Number of Class Rooms and size of each : 03
- Number of Tutorial rooms and size of each : NIL
- Number of Laboratories and size of each : 04
- Number of Drawing Halls with capacity of each : NA
- Number of Computer Centres with capacity of each : NA

- Central Examination Facility, Number of rooms and capacity of each: NA
- Online examination facility (Number of Nodes, Internet band width, etc.): NA
- Barrier Free Built Environment for disabled and elderly persons: NIL
- Fire and Safety Certificate : Yes
- Hostel Facilities : No
- Library : Yes
- Number of Library books/Titles/Journals available (Programme-wise): 100
- List of online National/International Journals subscribed: NIL
- E-Library facilities : NA
- National Digital Library (NDL) subscription details : NA
- Laboratory and Workshop : Yes
- **List of Major Equipment/Facilities in each Laboratory/Workshop**

ADIS Course - Personal Sampler, High Volume Sampler, Instantaneous Gas Detector, Midger Impinger Tubes, Rotameter, Benzene Sampler, Respirator Dust Sampler, Gas Analyzer, Spirometer, Audiometer, Photo Meter, Velometer, Sound Levels Meter, Static Charge Meter, Vibration Meter, etc.

ADFSM Course - Hose & Hose Fitting, Fire Extinguishers, Fire Hydrant, Fire Detection & Alarm System, Ladder, Fire Pump, Breathing Apparatus, Small Gears and Rescue Gears, First Aid Equipment, etc.

- **List of Experimental Setup in each Laboratory/Workshop**

ADIS Course
Industrial Hygiene & Occupational Health Lab (IS-105)
Industrial Hygiene Lab:
1. Demonstration and calibration of Air Sampling Equipment,
2. Estimation SOx and NOx, NH$_3$, etc.,
3. Sampling and Estimation of Solvent Vapours in Work Environment,
4. Benzene Sampling by Activated Charcoal,
5. Carbon di-Sulphide Sampling by Aspirator Bottle and Analysis by Calorimetric Method,
6. Sampling and Estimation of dust Gravimetric Method, etc.

Occupational Health Lab:
1. Lung Function Test on Medspirer (Spirometer),
2. Ear Testing on Audiometer & demonstration of various methods of Audiometer,
3. Study of notifiable diseases by use of models,
4. Study of various models of lungs (section of lungs),
5. Demonstration of Personal Protective Equipment
6. Explanation on the charts of Industrial noise, Notifiable diseases, Physical health hazards, etc.
7. Explanation of various notifiable occupational diseases with photographic models,
8. Explain of the charts of control of noise in industry, noise levels in some industries.

Safety Engineering Lab (IS-206):
1. Measurement of illumination level by Photo Meter.
2. Assessment of Heat Stress in Work Environment.
3. Measurement of number of air changes in a room by Velometer.
4. Measurement of Sound Levels.
5. Plotting of an Audiogram by Audiometer.
6. Determination of concentration of inflammable vapours.
7. Measurement of Static Charge / Electricity with the help of Static Charge Meter.
8. Determination of Fire Load in a given work place.
9. Measurement of Vibrations of Machines and equipment.
10. Measurement of Insulation Resistance.
11. Continuity test for Electrical circuits.
12. Earthing continuity test.

ADFSM Course –

Practical/Field Training (FSM-107)

1. Laying of Hose & Hose Fitting Drill,
2. Fire Extinguisher Drill,
3. Fire Hydrant Drill,
4. Fire Detection & Alarm System,
5. Ladder Drill,
6. Wearing and Working with Breathing Apparatus,
7. Small Gears and Rescue Gears Drill,

Practical/Field Training (FSM-207)

1. Emergency Methods of Rescue,
2. First Aid and Resuscitation,
3. Water Relay,
4. Fireman's Lift and Carry,
5. Emergency Evacuation Drill,
6. Lowering Casualties from Height,
7. Demonstration of Live firefighting,
8. Plan and execute fire station administration, etc.

- Computing Facilities : Yes
- Internet Band width : 100 Mbps
- Innovation Cell : NA
- Social Media Cell : NA
- Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments : NA
- List of facilities available
- To upload the respective short video (1 - 2 min) of Infrastructure and facilities available w.r.t the courses in the website
- Games and Sports Facilities : Yes
- Teaching Learning Process : Yes
- Academic Time Table with the name of the Faculty members handling the Course
- For each Post Graduate Courses give the following: NA
- Title of the Course
- Laboratory facilities exclusive to the Post Graduate Course: NA

16. **Enrolment and placement details of students in the last 3 years**

17. **List of Research Projects/Consultancy Works**

- MoUs with Industries

NOTE: Suppression and/or misrepresentation of information shall invite appropriate penal action. The Website shall be dynamically updated with regard to Mandatory Disclosures

Important Instructions:

- The mandatory disclosure should be available freely to view/download to the public without any restrictions.

- LoA/EoA letters (since inception) should form part of the mandatory disclosure and complete mandatory disclosure document should be converted into a single PDF file.